

**OREGON STATE FEDERATION OF GARDEN CLUBS, INC.
WARRANT**

Warrant number: _____
(To be issued by Recording Secretary)

Pay To: _____ Date: _____

Amount Requested: _____ Advance: Y N or Payment: Y N
(Receipts attached)

Mail To: _____

Address: _____

City, State and ZIP: _____

Payment/Reimbursement requested for: _____

Requested by officer or chairperson of _____ Committee

Signed By: _____

The following must be received: Receipts or signed itemized statement. If cash draw, a completed warrant must accompany the request to the Treasurer and receipts or signed statement must be sent within twenty (20) days after event.

1) Send the warrant to: Lynn Chiotti, OSFGC Recording Secretary, 244 Shore Drive, St. Helens, OR 97051-1130

Signed: _____, Recording Secretary _____
(Date)

2) Recording Secretary will forward to Garnet Ascher, OSFGC President, 9342 SW Washington St., Portland, OR 97225-6841

Signed: _____, President _____
(Date)

3) President will forward to Karen Brown, OSFGC Treasurer, 5211 Salmon River Hwy., Otis OR 97368-9780.

Signed: _____, Treasurer _____
(Date)

Check Number: _____ Amount: _____

Date Paid: _____ Date Mailed: _____

Account: _____